

## NOTIFICATION

### Constitution of Equal Opportunity Centre

The Equal Opportunity Centre of the IIHMR University, Jaipur has been constituted as hereunder:

S. No.	Name and Designation	Role
1.	Dr. Arindam Das, Professor	Chair
2.	Dr. Varsha Tanu, Associate Professor	Member
3.	Dr. Ram Krishan Chahar, Assistant Professor	Member
4.	Mr. Manish Singh Sisodiya, Assistant Registrar	Member
5.	Mr. Devendra Verma, Manager-Accounts	Member
6.	Ms. Seema Kumari, Assistant Librarian	Member
7.	Ms. Neeru Khangarot, Project Manager, BCT, Jaipur	Member
8.	Mr. Vishal Sarkar, Student (HM 2025-27)	Member
9.	Dr. Ratna Verma, Associate Professor	Member Secretary

The quorum of the meetings will be six members. The tenure of the Committee will be one year from the date of this notification (**till February 16, 2027**). The Committee will meet as and when required. The introduction aims and objectives, functions of the Centre are attached as Annexure to this Notification.



Dr. P.R. Sodani

President

The Equal Opportunity Cell is established to ensure opportunities for inclusive, equal and quality higher education to the students. The Equal Opportunity Cell shall function as a statutory umbrella body over the existing Cells, such as the SC/ ST Cell, OBC Cell, or any other Cell, without any hindrance or interference to the functioning and mandated activities of the latter.

The Equal Opportunity Cell within every HEIs shall protect the constitutionally guaranteed rights, dignity, safety, and security of all individuals and also ensure them equalizing access and opportunities to pursue higher education with the help of the existing statutory bodies such as SC/ ST Cell and OBC Cell.

**Objectives of Equal Opportunity Cell:**

1. To protect all the constitutional rights of the SC/ ST/ OBC students.
2. To ensure that the HEIs are inclusive, safe, and secure for the SC/ ST/ OBC students.
3. To provide socio-emotional and academic support and mentoring for the students belonging to the SC/ ST/ OBC through proper counselling and mentoring programmes.
4. To ensure proper implementation and monitoring of bridge courses designed by the HEIs to benefit SC/ ST/ OBC students.
5. To ensure implementation of all such programmes designed and developed by HEIs to increase the participation of SC/ ST/ OBC students in academic activities.
6. To ensure implementation of all policies, including reservation policies and various schemes, programmes, and guidelines of the Govt. of India.
7. To ensure that the HEIs develop appropriate outreach programmes to help the SC/ ST/ OBC students from Special Education Zones (SEZs) to avail the various opportunities of educational/ academic programmes of HEIs.
8. Ensure proper implementation of all laws against discrimination and atrocities against the SCs and STs:
9. To circulate, publicize, facilitate, and monitor the implementation of the UGC guidelines and instructions issued from time to time in favour of SC/ ST/ OBC students.
10. To redress the grievances and complaints of the SC/ ST/ OBC students within 15 days through a Grievances Redressal Committee (GRC) without compromising the safety and dignity of the complainant.

**Functions of Equal Opportunity Cell:**

1. To co-ordinate with other existing cells and statutory bodies of the HEIs and enable implementation of the existing schemes and provisions, including scholarships and fellowships of the Govt. of India and respective States.
2. To ensure the implementation of bridge courses, earn-while-learn schemes, and outreach programmes designed and developed by HEIs for SC/ ST/ OBCs.

3. To provide socio-economic, academic, and emotional support and mentoring for such students through proper counselling and mentoring programmes.
4. To ensure sensitization of faculty, staff, counsellors, and students on the gender-identity issue and their inclusion in all aspects of the HEI, including making curricula gender and ability inclusive.
5. To explore and generate funds from various sources like Corporate Social Responsibilities (CSR) and Alumni to provide more financial assistance and scholarships to SC/ ST/ OBC to mitigate opportunity costs and fees for pursuing higher education.
6. Coordinate with the Internal Quality Assurance Cell (IQAC) to raise awareness about the implementation of various policies for inclusive and equitable quality higher education.
7. To work as a 'Single Window' for students belonging to SC/ ST/ OBC for their grievances, basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.
8. To upload guidelines, facilities, welfare, and safety measures on HEI's portal and maintain such records to review and monitor amenities and basic facilities for a safe and secure environment for SEDGs.
9. To circulate, publicize, and facilitate existing welfare schemes like – Remedial, NET, entry into services, and residential Coaching for SC/ST/OBC (non-creamy layer), Minority Community, and PwD Students.
10. To establish a team of counsellors, social workers, and faculty members to provide emotional and social support to SC/ ST/ OBC to adapt to the environment of the HEI.
11. To focus on overall personality and skill development, including professional and soft skills, so as to ensure enhancing the student employability.
12. To organize periodic meetings and to monitor the progress of various schemes and all the HEIs may prepare the database.
13. To assess the needs of SC/ ST/ OBC and make necessary recommendations to the authorities of the institutions.
14. To make faculty, staff, students, and service professionals aware of facilities available for SC/ ST/ OBCs.
15. To sensitize all the students to bring an attitudinal change towards SC/ ST/ OBC Students should accept and involve SC/ ST/ OBC in curricular, co-curricular, and extra-curricular activities in the HEIs.
16. To hold regular meetings with SEDG students to check their grievances and also meet with management/authorities of HEIs to facilitate discussion of the grievances of SC/ ST/ OBC students and maintain the confidentiality of deliberations and data.
17. To review, monitor, and ensure disposal of all grievances within 15 days.